

ROUTING AND RECORD SHEET**SUBJECT: (Optional)**

OC-AMD Staff Notes - 28-31 May 1985

FROM:

AC/OC/AMD

EXTENSION**NO.****DATE****TO: (Officer designation, room number, and building)****DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)**

1.

AD/CO

06 JUN 1985

06 JUN 1985

DM

2.

C/OPS

7 JUN 1985

7 JUN 1985

3.

OC-EXA

6 JUN 1985

7 JUN 1985

4.

OC/OL/ISC

Archiving

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15.

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OC- 12370-85

6 JUN 85

MEMORANDUM FOR: Acting Director of Communications

25X1 FROM:

[REDACTED]
Acting Chief, Administrative Management
Division, OC

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25X1 1. During a five-hour series of discussions of the proposed
Base Station training program with [REDACTED] OPS and Training
25X1 Officers, C/OTD-A provided a background briefing on the proposal
progress [REDACTED]. The discussions were very positive
25X1 with the next step in the process being development of objectives
which will require participation of the two [REDACTED] training
officers scheduled for 14 June.

2. Underlaps, early departures, and other losses of OTD
instructors will, by the end of June, leave the Communications
School (CS) with 13 OTD Staff Instructors available out of a
total of 22 positions. This condition is expected to exist for
several months until replacements arrive, receive training, and
are into a productive mode. An increase in the use of
Independent Contractors for more of the resident training will be
necessary. SURGE has ended, but its effect will be felt for some
time.

3. An increasing number of requests for HF tutorials are
being received. This increase appears to be caused by a number
of personnel reentering the FND HF network from tours in the
domestic network. We are also seeing more frequent "observers"
requests from personnel assigned as OPS officers within FND. The
banding certification requirements may be a factor in this
increase.

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5. The TDMA testing at the CS SKYLINK terminal is proceeding well. An additional TDMA training course, provided by the manufacturer at CS, is tentatively scheduled for late June.

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7. The on-going Utility Net CRI project is progressing well and a usable pilot course pilot course is projected for the mid-June time frame.

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8. Preparations are continuing for the new Instructor Lesson Plan Workshop which will be facilitated by Messrs. [REDACTED]

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9. The ESS video crew collected more MERCURY Overview footage at the [REDACTED] facility on 28 May. Once again some areas were not accessible for shooting due to scheduling problems with the vendor. Additional studio footage for the MERCURY Overview was taped on 29 May. Six hours of overtime were required to complete the session because the on-camera talent would not be available again until late June. Project MERCURY management has been advised that detailed information covering the animation graphics they require must be prepared prior to initiating discussions with [REDACTED] for their support. [REDACTED] is pursuing this situation with the contractor.

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10. [REDACTED] C/ESS, will be attending the Mid-Career course from 3 June - 3 July. [REDACTED] will be Acting Chief, ESS during this time period.

11. An external applicant for the Television Engineer position in ESS was interviewed on 29 May. The applicant is a prime candidate but is concerned about the transfer of benefits from his current job. Personnel is investigating.

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12. EOD Class 1-85 began Current Installation Practice (CIP) training this week, four weeks ahead of schedule. This schedule change was necessary due to the 30 days notice given by [REDACTED] an Independent Contractor, whose main duty was that of CIP instructor.

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18. During the week, Panel N personnel strength decreased two technicians. Panel N is 32 technicians under authorized ceiling. However, we have 24 technicians who are participating in the OJT program and serving in assignments other than MCN approved positions. With these categories taken into account, Panel N is effectively 56 technicians understrength. In Panel D there was one EOD during the week. The Panel is 86 employees over authorized ceiling. There are 90 EOD students in training, while 17 TCA personnel are in processing or preparing for their

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overseas assignments. Taking into account the training status of EOD students, Panel MCD is currently 25 personnel understrength.

19. Overseas Group activities included the processing of 14 TDYers and two retirements. OC is currently providing 27 Panel D and one Panel N, CONUS based personnel for TDY support of the Foreign and Domestic Networks.

20. RES has mailed in excess of 150 PHS packets to potential ET applicants. In addition, a significant number of packets were mailed to applicants for other disciplines within OC.

21. RES has begun logging information derived from personal resumes of those applicants of interest to OC. Once a PHS packet is mailed to an applicant, the Wang can be used as reminder of when the PHS packet is due in OC and telephone contact can be made to encourage its return for processing.

22. RES continues to find ways to decrease process time for applicants and improve the present system. For the Electronic Tech (ET) candidate, we are now administering all four parts of the ET test in the field and providing PHS packets to those successfully passing. The TCS candidates will be given all testing, including a typing test. Typewriters will be rented through the hotel for this purpose. Those passing all technical requirements will also be provided PHS packets. We are also attempting to find a way to eliminate one of the two government paid trips to Washington for OC applicant as a cost saving method.

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23.
recruiter traveled to Cleveland and Indianapolis 29-30 May to test and interview 92 potential ET candidates. Results of the testing has provided OC with 51 ET candidates who were given PHS packets to be completed and returned for processing.

24. Three OC recruiters traveled throughout North Carolina during the week of 20 May as a followup to newspaper ads and telephone calls to area technical schools. Results were overwhelming and plans call for another trip in the near future. Four cities were visited with a total attendance of 263. A breakdown, by panels or discipline for those given PHS packets is as follows:

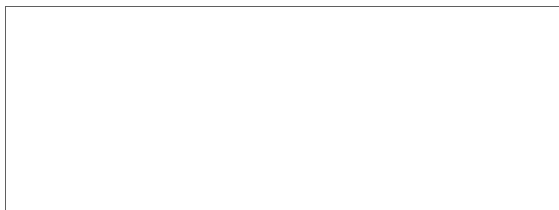
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Panel D -	40
Panel N -	10
Panel E -	1
Panel S -	31
Panel U -	11
Panel A -	17
Math/Physics -	2
OSO/FBIS -	19
Security	3
CT's	3
TOTAL	137

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